

MINUTES

UNIVERSITY AREA JOINT AUTHORITY 1576 SPRING VALLEY ROAD STATE COLLEGE, PA 16801

Regular Meeting – June 21, 2006

1. **Call to Order**

Mr. Dempsey called the regular scheduled meeting of the University Area Joint Authority to order at 4:06 p.m. Wednesday, June 21, 2006. The meeting was held in the Board Room in the office of the Authority.

2. **Roll Call**

Messrs. Coe, Dempsey, Dietz, Lapinski, McShea, Zeigler, and Ms. Barnes were present. Also present were Cory Miller, Executive Director; Dave Smith, Assistant Executive Director; Jason Wert, HRG; Brian Marshall, solicitor; Rob Bryant, Maher Duessel; and Kathy Wheeler, Recording Secretary. There being a quorum, the meeting was declared open for business.

3. **Reading of the Minutes**

UAJA Regular Meeting – May 17, 2006

The Board considered the UAJA minutes of the Regular Meeting held on May 17, 2006.

The following correction was made for the minutes:

-Page 2 under 6.2 change the sentence to read “an adjustment to his bill” instead of an adjustment to their bill.

The following motion was offered:

**UAJA
May 17, 2006
Meeting Minutes**

A motion was made by Mr. Zeigler, seconded by Ms. Barnes, to approve the minutes of the UAJA Regular Meeting held on May 17, 2006 as corrected. The motion passed unanimously.

4. **Public Comment Period**

None.

5. **Old Business**

5.1 Final Design – Relocation of Sewer – W.R. Hickey

Final design drawings for the relocation of the sewer at WR Hickey (College Township) have been received and reviewed by staff and our consulting engineer. The sewer is to be moved to make space for the expansion of the warehouse and office. The review comments have been addressed for the sewer system.

**Final Design –
Relocation of Sewer –
W.R. Hickey Approved**

A motion was made by Mr. McShea, seconded by Mr. Lapinski, to approve the Final Design –Relocation of Sewer – W.R. Hickey. The motion passed unanimously.

5.2 Lease Agreement Length – Centre County PAWS

At the last meeting, UAJA agreed to a long-term lease with Centre County PAWS with a length of 50 years. PAWS has accepted the duration, but, since they have already conducted fundraising based on a 99 year length, they have asked for a clause to be added that compensates PAWS for the value of the building if UAJA does not renew the lease. The proposed lease agreement was included in the agenda packet.

**Lease Agreement
Length –
Centre County PAWS**

A motion was made by Mr. Coe, seconded by Mr. Lapinski, to strike from the proposed agreement in Section 1.2 the sentence that reads “Should Landlord give notice of termination to Tenant as provided herein, then Landlord shall be obligated to pay Tenant the fair market value of the buildings and improvements constructed by Tenant on the Lease Premises valued as of the date of termination of the Lease.” Motion passed unanimously.

**Lease Agreement
Centre County PAWS**

A motion was made by Mr. Coe to table further discussion of the PAWS lease agreement until notice is given by College Township that they (PAWS) have received the 537 Plan amendment since this property is located outside of the sewer service area, The motion was withdrawn due to a lack of a second.

**Lease Agreement
Length –
Centre County PAWS**

A motion was made by Mr. Dietz, seconded by Mr. Zeigler, that this revised agreement be presented as the “final” agreement. Motion passed unanimously.

6. New Business

6.1 Line of Credit for Compost Permit

A requirement for the annual renewal of our compost permit is an annual renewal of a line of credit we have with Omega Bank. Jason Brown has re-calculated the amount we are obligated to carry. The line is never used; however we are required to have it available.

**Line of Credit for
Compost Permit
Approved**

A motion was made by Mr. McShea, seconded by Mr. Lapinski, to approve the Line of Credit for the Compost Permit. The motion passed unanimously.

6.2 Budget Amendment – Scott Road Pump Station Design

The board approved a \$34,000 contract with HRG for preliminary and final design of the Scott Road Pump Station Upgrade at the May 2006 meeting. This expenditure was not budgeted in the 2006 budget. Staff requests a budget amendment to create a line in the budget under CIP-Collection Maintenance.

**Budget Amendment
Approved**

A motion was made by Mr. Zeigler, seconded by Mr. Lapinski, to approve the creation of the budget amendment for \$34,000. The motion passed unanimously.

6.3 2005 Audit

The 2005 Audit report has been prepared by Maher Duessel. The report was provided to board members prior to the meeting. Rob Bryan from Maher Duessel reviewed with the Board the audit report.

**2005 Audit Report
Approved**

A motion was made by Mr. Zeigler, seconded by Ms. Barnes, to approve the 2005 Audit Report as presented. The motion passed unanimously.

6.4 Requisitions

05 Const. Fund-Req. #11	Kukurin	\$85,875.00
05 Const. Fund-Req. #12	HRG-Construction Admin.	\$7449.75

**Requisitions
Approved**

A motion was made by Mr. Zeigler, seconded by Mr. McShea, to approve the 05 Construction Fund Requisition #11 and 12. The motion passed unanimously.

Const. Fund Stage 6-255	B & S Sheet Metal	\$ 337.00
Const. Fund Stage 6-256	HRG-record drawings	\$1820.00
Const. Fund Stage 6-257	HRG-Op/Maint Manual	\$1222.50

**Requisitions
Approved**

A motion was made by Mr. McShea, seconded by Mr. Coe, to approve the Construction Fund Stage 6 requisitions 255-257. The motion passed unanimously.

Revenue Fund Req. 88	Operation, Maintenance, Debt Service	\$1,000,000
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**Requisition
Approved**

A motion was made by Mr. Zeigler, seconded by Mr. Coe, to approve the Revenue Requisition # 88. The motion passed unanimously.

7. Reports of Officers

7.1 Financial Report

The Financial Report for the period ended May 2006 was presented to the Board for its review.

7.2 Chairman's Report

No Report

7.3 Plant Superintendent's Report

The following comments are as presented to the Board in the written report prepared by Arthur Brant, Plant Superintendent. This was an informational item only, no action required.

Plant Operation

The treatment plant is operating well with no exceptions to our NPDES permit. The 12-month rolling average flow for May was 4.57mgd with the average for the month being 4.06mgd.

John Sengle was in on May 31, 2006 for our quarterly inspection. He also collected samples and will share his results as they become available.

Treatment units on line are as follows: primary clarifiers #5 and #6; new aeration basins #2 and #3; secondary clarifiers #1, #2 and #3; and six of eight tertiary filters.

Plant Maintenance

- Removed approximately 2 inches of filter media from the Tertiary filters. This is done periodically to remove any solids or “crust” build-up.
- Replaced block heater and thermostat on the Plant Emergency generator.
- Installed rebuilt wall mixer NM-501 in train #1.
- Replaced water sensor in wall mixer AM-509 in train #3.
- Replaced motor starter in #2 air compressor in the Primary Bldg.
- Kerry Barraclough from Think Logic was in to reprogram the PLC for the Continental Blowers. He also made modifications to better control the system.
- Assisted U.S. Filter technicians in the removal and cleaning of the membranes from the RO unit.

Compost

- As of the end of May 2006, we have produced 6,461 cubic yards of compost and sold 8,087 cubic yards.
- Replaced sensor for the Level Bay Controller on Composter #1.
- Replaced fan belts on MUA-1303.

These items were completed along with preventative maintenance around the entire plant.

7.4 Collection System Superintendent’s Report

The following comments are as presented to the Board in the written report prepared by Richard Lahr, Collection System Superintendent. This was an informational item only, no action required.

Mainline Maintenance

- (UA) Lateral Installations – (1) 101 Grandview
- (UA) Lateral Repairs – (1) 935 Oak Hall St.
- (UA) Mainline Cleaning – (0 manholes inspected- 0 feet cleaned)
- (UA) Mainline Repairs – (0)
- (UA) Manhole Repairs – (0)
- (UA) Manhole Casting Repairs – (4)
- (FTA) Lateral Installations – (1) 130 Butternut St.
- (FTA) Lateral Repairs – (0)
- (FTA) Mainline Cleaning – (0 manholes inspected- 0 feet cleaned)
- (FTA) Mainline Repairs – (0)
- (FTA) Manhole Repairs – (0)
- (FTA) Manhole Casting Repairs – (12)

The Science Park Rd. Relocation project was completed June 1. All flow is now conducted by gravity and the station has been abandoned. We also did some yard restoration where we made lateral repairs.

(A)CONSTRUCTION &(B)I/I INSPECTION: (A)(We TV'd 4286ua/0 fta feet of mainline and inspected 32 ua/0 fta MH's .) (B)Tested/Grouted – (0uaMH/0ftaMH + 0/0ua/fta Jts) (0ua/Gal. of grout used). Estimated I/I-flow decreased (0). We are continuing to monitor flow meters in the service area.

LIFT STATION MAINTENANCE:

Routine maintenance and general housekeeping was completed and all stations are reported to be operating normally. We installed a new impellor at the Shiloh station and helped out where needed on the Science Park Rd. relocation project.

Inspection: Provisional As-builts Approved: Mt. Nittany Terrace , Coventry Place

Mainline Construction:

- a. Springfield Commons, phase 1 – Construction is approximately 99% complete.
- b. Wiltree – As-builts are being reviewed.
- c. Brynwood – Construction is approximately 99% complete.
- d. Summit at Shiloh – Construction is approximately 99% complete.
- e. Lowes – As-builts are being reviewed.
- f. Homecoming Ridge, ph 2 –As-builts are being reviewed.
- g. Wooded Hills – Construction is nearing a start. Materials are on site.

New Connections:

a.	Single-Family Residential	35	c.	Commercial	0
b.	Multi-Family Residential	0	d.	Industrial	0
					TOTAL 35

7.5 Engineer's Report

The following comments are as presented to the Board in the written report prepared by the Consulting Engineer.

Beneficial Reuse

Stage 6 Additions and Modifications Construction Phase

We continue to perform Construction Administrative functions for the project including responding to problems, and verifying the completion of punchlist items.

A summary of the contracts for the Stage 6 Additions and Modifications is as follows:

Contr. No.	Contract	Contractor	Punchlist Items Rem	Closeout Docs Rec'd	Retainage
02-1	General Construction	Allan A. Myers, LP	4 (4)	No	\$ 338,837.00
02-2	Plumbing Construction	Robert Johnson P&H	0	Yes	\$0.00
02-3	HVAC Construction	G.M. McCrossin, Inc.	2 (1)	Yes	\$ 17,235.00
02-4	Electrical Construction	Bob Biter Electrical	0	Yes	\$ 0.00

HRG is working with UAJA for the closeout of several of the punchlist items for Contracts 02-1 (General) and 02-3 (HVAC) that have not been completed in a timely manner by the Contractors.

Additionally, we will update the Board on the status of the Advanced Water Treatment Building Operations and Performance.

Science Park Road Sewer Design

UAJA and HRG received the final Water Quality Management Permit for these modifications and HRG has completed the field survey work for the preparation of Record Drawings.

Stage 8 Additions and Modifications Design Phase (Transmission Main Phase IA)

Kukurin Contracting, Inc. (KCI) has completed all of the punchlist items and has submitted documentation for the final payment application (Application #4) in the amount of \$85,875.00. HRG recommends Final Completion for the project and the execution of Payment Application #4.

In order to facilitate the installation of the Horizontal Directional Drilling (HDD) crossing of SR 322, the temporary stream access crossing will be left in-place. KCI will provide additional gates to secure the location and the crossing will be removed upon completion of the HDD operations.

We have received the third of four permits from PENNDOT for the Stage 8 Additions and Modifications and HRG has completed the fourth application for PENNDOT review and approval. In addition, the Water Quality Management Permit for the Pump Station Construction has been submitted to the PA DEP. HRG is preparing to submit to Centre Region Code for the Pump Station Construction and expects to have that submitted by the first week of July 2006.

Additionally, we will provide an update on the discussions with Sheetz and the PA DEP on the effects of the gasoline spill on the project.

Electronic Operations and Maintenance Manual

HRG is preparing a summary document for items within the Operations and Maintenance Manual and is scanning the vendor information for electronic inclusion. Additionally, HRG has met with all affected parties for the preparation of the Supervisory Control and Data Acquisition Master Plan.

Stage 6 and Stage 7 Record Drawings

HRG has received all of the Contractor's Record Drawings and is beginning to produce site and piping sheets for review.

Scott Road Pump Station Improvements

Topographic survey has been completed of the Scott Road Pump Station and HRG has prepared the initial process sheets and selected pumping units. We will be reviewing with staff in the next two weeks and then submit a Water Quality Management Permit for PA DEP review and approval.

Energy Production Feasibility Study

HRG has completed the initial phase of the study and will present results at the Board meeting.

Project Name	Design /As-Built	Status	Date
Coventry Place	As-Built	Recommend Approval	6/1/06
W. R. Hickey	Design	Recommend Approval	6/6/06
Lowes	As-Built	Recommend Approval	6/1/06
Mount Nittany Terrace Ph. 2	As-Built	Recommend Approval	5/23/06
Homecoming Ridge	As-Built	Recommend Approval	6/6/06
Wiltree Townhomes	As-Built	Recommend Approval	6/13/06
Brynwood	As-Built	Comments to Developer	6/13/06

8.6 Executive Director’s Report

The following comments are as presented to the Board in the written report prepared by the Executive Director.

Chesapeake Bay Tributary Strategy

A meeting with the point source work group and the tributary strategy steering committee is scheduled for June 23rd. At the meeting, the workgroup proposal for 6mg/l Nitrogen and 0.8mg/l Phosphorous at design flow will be considered. If the steering committee endorses it, then only the DEP Secretary’s approval is required to make the change.

The current DEP strategy is for the limits to be applied at the 2010 projected flow, which robs growing communities of much of their future plant capacity.

NPDES Permit Fish Assessment

This year, the UAJA NPDES permit is due for renewal. One requirement for renewal is for UAJA to conduct an assessment of the fishes in the stream to determine if there are any measurable thermal impacts from the UAJA discharge. Dr. Robert Carline was asked to develop a protocol for the study. DEP has approved the protocol and UAJA is contracting with Penn State University to conduct the assessment. The cost is \$2,624, and the sampling will occur during July.

8. Other Business

8.1 Executive Session to Discuss Legal Matters Relating to the Sheetz Gasoline Spill

Executive Session

A motion was made by Mr. Zeigler, seconded by Mr. Lapinski, to adjourn to an executive session at 5:40 p.m. The motion passed unanimously.

Executive Session

A motion was made by Mr. McShea, seconded by Ms. Barnes, to return to the regular meeting from the executive session at 5:50 p.m. The motion passed unanimously.

Budget Amendment

A motion was made by Mr. Zeigler, seconded by Mr. Dietz, to amend the budget to include a line item to capture costs related to the Sheetz spill in the amount of \$10,000. The motion passed unanimously.

9. Adjournment

There being no further business to come before the Board, the meeting adjourned at 6:09 p.m.

Respectfully submitted,

UNIVERSITY AREA JOINT AUTHORITY



DAVID COE

Assist. Secretary