

DIVISION 1 – GENERAL REQUIREMENTS SECTION 01 10 00 – SUMMARY OF WORK

PART 1 - GENERAL

1.01 SUMMARY

- A. Section Includes:
1. Project information.
 2. Work covered by Contract Documents.
 3. Access to site.
 4. Coordination with occupants.
 5. Work restrictions.
 6. Specification and drawing conventions.
 7. Miscellaneous provisions.

1.02 PROJECT INFORMATION

- A. Project Identification:
1. Comply with the Authority's Rules and Regulations, Policies, and Minimum Standards for Construction Documents for requirements of project identification.

1.03 WORK COVERED IN THE CONTRACT DOCUMENTS

- A. The work of the project shall be clearly identified through the use of Contract Documents, comprised of Drawings and Specifications:
1. Provide a description of the work.
 2. Describe the type of Contract and identify the number of prime contractors.

1.04 WORK BY THE AUTHORITY

- A. Refer to the Authority's Policy.
- B. The Authority will be the Applicant and provide assistance with the submission of Highway Occupancy Permits through the Pennsylvania Department of Transportation.

The Developer/Contractor shall be responsible for the completion and submission of the permit application. The Authority will provide a project specific PennDOT M-950AA Form (Applicant's Authorization for Agent to Apply for Highway Occupancy Permit).

- C. The Authority will be the Applicant and provide assistance to the Developer/Contractor for submission of permits required for working in the Railroad right-of-way. The Developer/Contractor shall be responsible for coordination, completion and submission of all documents to the railroad. The Developer shall be responsible for all associated fees.
- D. The Contractor will, at all times throughout the Work, cooperate fully with the Authority in permitting all necessary operations of the Authority to proceed unimpeded by the Contractor's operations.
- E. The Contractor must at all times coordinate his work schedule and sequencing, through the Authority, to avoid interference with necessary operations. All major alterations or adjustments to the sequencing and scheduling of the Work will be planned in advance at the regularly scheduled Project meetings during which representatives of the Owner and the Contractor will coordinate the work elements in such a way as will best meet the needs of the Owner.
- F. The Contractor must coordinate all construction activities and provide monthly written schedules with the Authority to insure minimal impact on the operation of the sewer system. This would include bypass pumping, lateral work, logistical functions, deliveries, construction activities in close proximity to the existing system, clean-up, scheduling, storage of materials and equipment, office trailers, staging functions, any other activities that may impact the Owner's facilities. Failure of the Contractor to comply with the provisions of this specification may be cause for the Owner/Engineer to order an immediate stoppage of the work until the situation is rectified to the satisfaction of the Owner/Engineer.
- G. The Authority reserves the right to employ and agent to perform inspection duties on a full-time basis for the entire duration of the work.

1.05 ACCESS TO SITE

- A. Access to Site: At all times provide access to the Authority to perform inspection duties.
- B. Use of Site: Do not disturb portions of Project site beyond areas in which the Work is indicated.
- C. Limits: Confine construction operations areas where work is being completed.
- D. Driveways, Walkways, and Entrances: Keep driveways, loading areas, and entrances serving premises clear and available to residents and emergency vehicles at all time. Do not use these areas for parking or storage of materials.
- E. Cleaning
 - 1. Continuously keep rights-of-way, storage areas, streets, roads, highways and adjacent properties free from accumulations of waste materials, excess excavation, rubbish and windblown debris resulting from construction operations.

2. Broom or water clean paved surfaces and remove surplus materials, tools, construction equipment and machinery as each work area is completed.

F. Protection

1. Contractor shall make every effort to protect and avoid damage within the work area. Prior to the commencement of construction, the Contractor, Developer, and the Authority's representatives will meet to identify special needs and desires.
2. Contractor shall make every effort to protect and avoid damage to trees or shrubbery within the work area that are not designated for removal. Prior to the commencement of construction, the Contractor, Developer, and Authority's representatives will meet to identify special needs and desires.
3. The Contractor shall adequately close and/or protect all excavations, equipment, and materials stored within the site of the project.
4. It shall be the responsibility of the Contractor not to interfere with or create any hazards to traffic. No equipment or material will be stored or permitted to stand where traffic must be maintained. It shall be the responsibility of the Contractor to control dust on all roads, drives, walkways, and parking areas on which traffic is being maintained.
5. The Contractor shall take special care and attention and be responsible for the protection of all existing equipment located throughout the Project area. The Contractor shall immediately notify both the Authority and the Pennsylvania Department of Environmental Protection should a spill or other incident occur that may cause damage to surrounding water ways.

G. Public Relations

1. Contractor's attention is directed to the fact that, in the eyes of the general public, his conduct and attitude will be closely associated with that of the Authority. Accordingly, where operations of the Contractor require personal contact with the public, the Contractor and all his employees shall act in a courteous and respectful manner. Any violation of this section shall be considered sufficient cause for the Authority to order discharge of the employee involved, and he shall not be employed again on the work without written permission from the Authority.
2. Contractor shall use all means necessary to control dust on and near the work, including off-site borrow and stockpile areas if such dust is caused by the Contractor's operations. Thoroughly moisten all surfaces as required to prevent dust from being a nuisance to the public, neighbors, and concurrent performance of other work on the site.
3. In carrying out the work, the Contractor shall interfere as little as possible with traffic. The Contractor shall provide and maintain ingress and egress for all residents along the construction route.

4. Contractor shall be responsible for notifying all local emergency services, school districts, and other public agencies with regard to control and maintenance of traffic in the work area.
5. The Contractor shall obey and follow all posted speed limits.

1.06 HAZARDOUS ENVIRONMENTAL CONDITION

- A. The Contractor shall complete any mitigation in accordance with all local, state and federal laws and regulations.

1.07 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
 1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
 2. Limit hours of work to applicable ordinances with the respective municipality. Establish work limitations prior to commencement of work.
- B. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted in writing by utility owner.

1.08 INTENT OF CONTRACT DOCUMENTS

- A. The intent and meaning of the Contract Documents is that the Contractor, under the terms of the Contract, will take such action as necessary and/or required to provide labor, supervision, plant, materials, supplies, equipment, power, transportation, facilities, etc., whether temporary or permanent, which are indicated or may be reasonably inferred from each Drawing and each section of these Specifications, all of which are collectively necessary and/or required for the execution of the Work.
- B. The information shown on the Contract Drawings or referenced herein relative to the depiction of existing facilities is shown for information purposes only. No representations or warranties are given or implied relative to the accuracy thereof. The data is presented or described only to indicate the general and approximate extent of existing facilities. The Contractor shall consider these facilities in the preparation of his bid and include any contingent costs in those items for which payment will be made. No separate payment will be made for adjustments or modifications in the work due to inaccuracies in the nature or assumption of existing facilities, except as may be determined or warranted by the Authority. Payment for changes in the work, if found necessary or prudent, shall be reimbursed only through procedure outlined in the General Conditions.
- C. The Contractor will note that the Contract Drawings are general in detail and scope with respect to the extent of demolition, cutting, patching, removal of existing facilities, etc. and that all such Work will be provided by the Contractor, whether specifically indicated on the Contract Drawings or not, which is necessary for the completion of the Work or for

the proper operation and appearance of the finished installation, in accordance with the intent of the Contract Documents for this Project.

PART 2 - PRODUCTS

- Not used

PART 3 - EXECUTION

- Not used

END OF SECTION