

**Rules of procedure on appeal to
The Appeals Tribunal**

RULES OF PROCEDURE ON APPEAL TO THE APPEAL TRIBUNAL

In accordance with the Regulations for enforcement of Discipline and for Appeals, ("the Regulations"), the following Rules of Procedure will apply in relation to all appeals to the Appeal Tribunal.

Appeals include appeals of decisions of the Disciplinary Commissioner and also of decisions or directives or rulings of EHF Executive Board.

Appeals must comply with Regulation 8 of the Regulations

Step 1	Time	Action
Appellant's Notice of Appeal	Within seven days of receipt by Appellant of notice of written decision given by Disciplinary Commissioner ("DC") or EHF Executive Board	<p>Notice of Appeal lodged: deemed to have been filed when received electronically or by facsimile at EHF at info@eurohockey.org, or +00 32 22170564 (fax) or by registered mail to EHF, Avenue des Arts 1-2, 1210 Brussels, Belgium. Notice of appeal must be signed, albeit electronically, on behalf of the Appellant and must specify</p> <ul style="list-style-type: none"> • The date of the decision being appealed against • The time and date the Appellant received the written notice of the decision • The specific aspects of the decision being challenged and • The specific grounds of such challenge <p>The Appellant must deposit with EHF an appeal fee of €750 (within the same seven days) such appeal fee being separate from and in addition to the fee which may have been paid for an oral hearing before the DC pursuant to Regulation 6.1</p>



Step 2	Time	Action
Appeal Notice Validity, Urgency checks and Appeal Tribunal Selection.	Within seven days of Step 1 above; or in the case of Urgent cases, 36 hours	<p>The Appeals Commissioner of Appeal Panel decides on:-</p> <ul style="list-style-type: none"> a] Validity of Notice of Appeal; then, if required; b] Urgency of Appeal the Appeals Commissioner allocates as Urgent or Non-Urgent Appeal business at his/her discretion; then c] Appeal Tribunal Selection (in accordance with Regulation 9 of the Regulations) from EHF Appeals Panel. <p>The Appeals Commissioner notifies the Appellant within the time set out above the personnel and details of the Appeal Tribunal Selection.</p> <p>If Notice of Appeal invalid, Appeal struck out: costs assessed/ordered to be paid by the unsuccessful Appellant. Original decision of DC or EHF Executive Board stands.</p>



Note: Time for selection of Panel/notification/objection to members – see Regulations at Reg 9

Step 3	Time	Action
Urgent Appeal Decision Process	As soon as practicable after Step 2 above	Single member of Appeal Panel decides Appeal based upon detail included within Notice of Appeal, evidence before the DC or EHF Executive Board, and any additional evidence he/she considers required (or admissible) to dispose of the Appeal. Taking into account the time available and the urgency of the solution the single member will have absolute discretion to adopt any methods of disposal of the Appeal including those options available for disposal of non-urgent Appeals (eg. Electronic conferencing)

Step 3	Time	Action
Non-urgent Appeal Decision Process and Notification of Appeal Hearing date.	Within 14 days of Step 2 above	<p>The appointed Chairman of the Appeals Tribunal gives directions with regard to the procedure to be adopted for the disposal of the Appeal including as to the filing of any documents. The procedure adopted will be entirely at the appointed Chairman's discretion. Alternative procedures may include:-</p> <ul style="list-style-type: none"> (i) Submission by the Appellant of written submissions (ie Appeal dealt with on paper); (ii) By attendance at an appointed venue utilising an oral hearing; (iii) Dealing with the matter by electronic means, such as video or telephone conference. <p>The appointed Chairman will consult with the Appellant as to the appropriate method of dealing with the Appeal, but the Chairman's decision as to the method of disposal of the Appeal will be final.</p> <p>In the event of an oral Appeal hearing the Appeals Tribunal can adopt such procedure as it considers appropriate for the disposal of the Appeal.</p> <p>New evidence (from that which was before the DC or Executive Board at the time of the original decision) will be allowed on an Appeal ONLY (a) if it constitutes evidence which was not reasonably available at the time of the original decision from which the Appeal is made; and</p>

					(b) if it is permitted by the Chairman exercising his/her discretion judicially.
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Step 4	Time	Action
Urgent Appeal Decision Notification	Within 12 hours of Step 3 above	Single Appeal Panel Member communicates decision to Appellant and any other relevant parties by whatever means are appropriate.

Step 4	Time	Action
Non-Urgent Appeal Decision and Notification	Within 14 days of completion of Step 3 above, or if necessary of the date of any reserved decision	Appeals Tribunal Chairman organises communication of decision to Appellant by whatever means are appropriate.



Final Step	Time	Action
No Appeal, save exceptionally for further Appeal to the Judicial Commission of FIH (Article 18 of FIH Statutes).		If No further Appeal, EHF enforcement (if required) including collection of any fines, fees or costs.