

MINUTES
UNIVERSITY AREA JOINT AUTHORITY
1576 SPRING VALLEY ROAD
STATE COLLEGE, PA 16801
Regular Meeting – December 17, 2008

1. Call to Order

Mr. Schmalz, Chairman, called the scheduled meeting of the University Area Joint Authority to order at 4:00 p.m. Wednesday, December 17, 2008. The meeting was held in the Board Room in the office of the Authority with the following present: Messrs. Coe, Dietz, Lapinski, McShea, Mellott, Schmalz, Spac, Zeigler and Ms. Barnes were present. Also present were Cory Miller, Executive Director; Dave Smith, Assistant Executive Director; Art Brant, Plant Superintendent; Dick Lahr, Collection System Superintendent; Jason Brown, Project Manager, Jason Wert and Ben Burns, Engineer; Dick Campbell, Solicitor; Mark Whitfield, Borough of State College; Janet Sulzer, Centre Region Planning; Mike Joseph, Centre Daily Times; Perry Mason, President AFSME Local 1203U, along with several other AFSME members; and Kathy Wheeler, Recording Secretary.

2. Reading of the Minutes

2.1 UAJA Regular Meeting – November 19, 2008

The Board considered the UAJA minutes of the Regular Meeting held on November 19, 2008.



A motion was made by Mr. Zeigler, seconded by Mr. McShea, to approve the minutes of the UAJA meeting held on November 19, 2008. The motion passed unanimously.

3. Public Comment

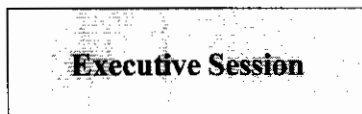
3.1 Mr. Mason introduced himself and asked if Mr Miller could update the Board and Union members on the status of the job descriptions and salary survey. Mr. Miller stated that finding an entity that would be similar to ours that has a system/procedure to enable the ranking of positions is somewhat troublesome, but that he is continuing to try to locate them.

4. Executive Session

4.1 An executive session was held to discuss personnel matters.



A motion was made by Mr. Lapinski, seconded by Mr. Zeigler, to adjourn to an executive session at 4:07 p.m. The motion passed unanimously.



A motion was made by Mr. Lapinski, seconded by Mr. Mellott, to adjourn from the executive session at 4:50 p.m. and resume the regular meeting. The motion passed unanimously.

5. Old Business

5.1 2009 Health Insurance

UAJA staff has worked with our broker to gather rate quotes from health insurance providers. The current plan is with Health America. The increase to remain with the exact same plan is 21.6 percent, from \$526,000 to 639,700 per year. The employees pay 8 percent of the premium. An additional plan was reviewed, also with Health America, which has deductible and higher co-pays. The only other difference is the lifetime benefit being limited to \$5 million in the

alternate plan, while there is no lifetime limit in the existing plan. The existing plan does have a lifetime limit for out of network expenses of \$1 million.

The deductible was proposed to be split between UAJA and the employee with UAJA paying the first 92 percent, and the employee paying the last 8 percent. Individual employees were proposed to be capped at having to pay no more in total than the amount they would have paid had the existing plan been kept with the 21.6 percent increase.

The alternate plan would save UAJA at least \$51,600 over the existing plan. It also would save employees who are not utilizing a lot of benefits.

AFSCME Local 1203U voted to keep the more expensive existing plan per Article XII section 1 of the collective bargaining agreement. The same article clearly gives management the right to substitute a plan so long as benefits are not reduced.

Mr. Mason read a letter presented to the Board regarding the Union's position on the health insurance and the differences in the benefits that they feel there are. Mr. Mussleman, union employee, expressed concern over the \$5 million lifetime limit by stating that there is an employee whose spouse is fighting cancer right now and that there is uncertainty what the total costs will be for the treatment.

Following discussion regarding the board position and the union's position, the following motion was made:

**2009 Health Insurance
Approved**

A motion was made by Ms. Barnes, seconded by Mr. Lapinski, to adopt the alternate plan known as the Signature Premier PPO \$1000 Plan. The motion passed unanimously.

5.2 2009 Budget

The final version of the budget has been provided in your packets. The budget subcommittee met with staff on December 3rd. The committee reviewed the proposed budget line by line. Suggestions and modifications discussed have been incorporated into the final document. Discussion is welcome and staff will attempt to answer any questions board members may have. There were no questions.

**2009 Budget
Approved**

A motion was made by Mr. McShea, seconded by Mr. Lapinski, to adopt the 2009 Budget as presented. The motion passed unanimously.

6. New Business

6.1 Contracts for Various Vendors

Contracts shown below were bid for the services indicated. The bid tabulations are provided.

Contract #2008-03, Pipe and Fittings for Valley Vista Interceptor:

HD Waterworks Supply	\$105,927.48
L/B Water	\$105,951.85
Trumbull	\$107,543.39
Exeter Supply	\$114,715.52
James M. Cox	\$116,436.32

Contract #2008-04, Rental Equipment:

Article #1, Tandem Dump Truck w/Operator

George Robb	\$95.00 / hr
TC Transport	\$65.00 / hr (disqualified, bid wrong type of equip)

Article #2, Hydraulic Excavator, No Operator

Groff Tractor	\$3600.00 / mo
Foster Wineland	\$3800.00 / mo
Hertz Rental	\$4100.00 / mo
Highway Equip.	\$5800.00 / mo
Cleveland Bros.	\$6640.00 / mo

Article #3, Track Loader, No Operator

Foster Wineland	\$2200.00 / mo
Groff Tractor	\$3600.00 / mo + \$100/hr for transportation
Cleveland Bros.	\$5840.00 / mo
Hertz Rental	\$6500.00 / mo

Contract #2008-05, Manholes for Valley Vista Interceptor:

By Crete	\$46,790.50
McCarroll Precast	\$58,756.50
Terre Hill	\$64,425.00

Contract #2008-06, Aluminum Sulfate:

General Chemical	\$411.80 / dry ton
Univar	\$455.00 / dry ton

Contract #2008-07, Sodium Hydroxide:

Univar	\$3.05 / gal
Brenntag	\$4.1438 / gal

**Final Design
Hawk Ridge
Approved**

A motion was made by Mr. Lapinski, seconded by Ms. Barnes, to award the contracts to the following vendors; HD Waterworks Supply, George Robb, Groff Tractor, Foster Wineland, By Crete, General Chemical, and Univar. The motion passed unanimously.

6.2 Open Records Law

In February 2008, the Governor signed into law Act 3 of 2008; the "Open Records Law". Under this law, which takes effect January 1, 2009, the Authority is required to adopt a Resolution detailing our Open Records Policy and appoint a Right-To-Know Officer. The proposed policy has been included in the packet.

**Open Records Law
Approved**

A motion was made by Mr. Zeigler seconded by Mr. Mellott, to adopt the Open Records Policy and appoint Mr. Miller as the Right-To-Know Officer. The motion passed unanimously.

6.3 Requisitions

Revenue Fund #101

Operation, Maintenance and
Debt Service

\$1,000,000

**Requisition
Approved**

A motion was made by Mr. Zeigler, seconded by Mr. Lapinski, to approve the Revenue Fund requisition #101 in the amount of \$1,000,000. The motion passed unanimously.

7. Reports of Officers

7.1 Financial Report

The Financial Report for the period ending November 2008 was presented to the Board for their review.

7.2 Chairman’s Report – No Report.

7.3 Compost & Septage Operations Report

The following comments are as presented to the Board in the written report prepared by Jason Brown, Project Manager. This was an informational item only, no action required.

COMPOST PRODUCTION AND DISTRIBUTION

	<u>Jun. 2008</u>	<u>Jul. 2008</u>	<u>Aug. 2008</u>	<u>Sep. 2008</u>	<u>Oct. 2008</u>	<u>Nov. 2008</u>
Production	1,817 cu/yds.	1,222 cu/yds.	1,043 cu/yds.	1,532 cu/yds.	1,744 cu/yds.	1,228 cu/yds.
Distribution	2,781 cu/yds.	855 cu/yds.	841 cu/yds.	1,893 cu/yds.	1,148 cu/yds.	1,839 cu/yds.
YTD. Production	9,366 cu/yds.	10,588 cu/yds.	11,631 cu/yds.	13,163 cu/yds.	14,907 cu/yds.	16,135 cu/yds.
Immediate Sale	2,668 cu/yds.	3,550 cu/yds.	3,931 cu/yds.	3,081 cu/yds.	3,509 cu/yds.	3,414 cu/yds.
Currently in Storage	4,772 cu/yds.	4,772 cu/yds.	4,974 cu/yds.	4,613 cu/yds.	5,253 cu/yds.	4,642 cu/yds.

SEPTAGE OPERATIONS

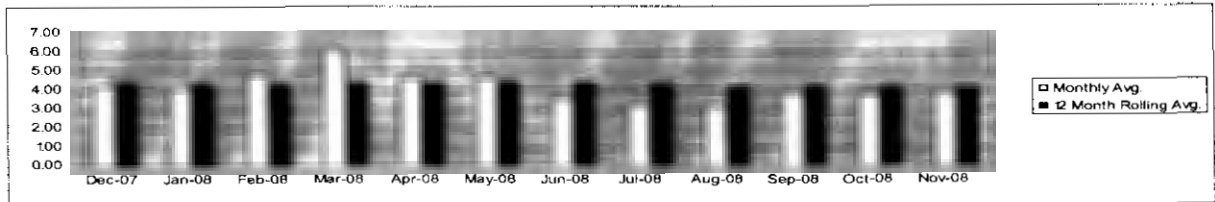
	<u>Jun. 2008</u>	<u>Jul. 2008</u>	<u>Aug. 2008</u>	<u>Sep. 2008</u>	<u>Oct. 2008</u>	<u>Nov. 2008</u>
Res./Comm.	27,000 gals.	52,650 gals.	25,400 gals.	18,900 gals.	22,350 gals.	33,150 gals.
CH/Potter	22,500 gals.	40,000 gals.	28,000 gals.	29,500 gals.	32,000 gals.	53,000 gals.
Port Matilda	18,000 gals.	20,000 gals.	20,000 gals.	20,000 gals.	16,000 gals.	16,000 gals.
Huston Twp.	12,000 gals.	6,000 gals.	6,000 gals.	6,000 gals.	6,000 gals.	4,000 gals.
Total Flow	79,500 gals.	118,650 gals.	79,400 gals.	74,400 gals.	76,350 gals.	106,150 gals.

7.4 Plant Superintendent’s Report

The following comments are as presented to the Board in the written report prepared by Art Brant, Plant Superintendent. This was an informational item only, no action required.

Plant Operation

The treatment plant is operating well with no exceptions to our NPDES permit. The 12-month rolling average flow for November was 4.23mgd with the average for the month being 3.90mgd. Please see chart below.



There were no inspections by DEP this month.

Treatment units on line are as follows: primary clarifiers #5 and #6; aeration basins #1 and #2; secondary clarifiers' #1, #2 and #3; eight tertiary filters.

Plant Maintenance

- Replaced a torn diaphragm in Primary Pump #2.
- Replaced the blower motor in heat pump HP-3.
- Replaced the o-ring for the main air supply line for Aeration tank #3.
- Tank mixer NM-505 failed. The motor was sent out to be rewound. An idle mixer was used until the bad mixer could be re-built.
- The '99 Chevy Pick-up was inspected.
- Replaced coil and thermostat in the '89 Chevy Pick-up.
- The process panel for Centrifuge #1 was sent out for repairs and was returned to service.
- Replaced the #100 chain in Knight Mixer #2.
- Replaced the spark plug and sensor in MAU-1301.
- Replaced the fan coupler in MAU-1304.
- Replaced defective flow meter for the Centrifuge Feed Line with a meter from the AWT that was currently not in use. The defective meter was sent out for repair.

7.5 Collection System Superintendent's Report

The following comments are as presented to the Board in the written report prepared by Richard Lahr, Collection System Superintendent. This was an informational item only, no action required.

MAINLINE MAINTENANCE:

- (UA) Lateral Installations – (2) 115 Premier Dr. (Best Western Hotel)
- (UA) Lateral Repairs – (1) 1536 N. Allen St.
- (UA) Mainline Cleaning – (19 manholes inspected- 3056 feet cleaned)
- (UA) Mainline Repairs – (0)
- (UA) Manhole Repairs – (0)
- (UA) Manhole Casting Repairs – (2)
- (FTA) Lateral Installations – (0)
- (FTA) Lateral Repairs – (0)
- (FTA) Mainline Cleaning -- (0) manholes inspected- 0 feet cleaned)
- (FTA) Mainline Repairs – (0)
- (FTA) Manhole Repairs – (0)

(FTA) Manhole Casting Repairs – (0)

The Overlook Heights is approximately 98% complete with planting to be done in the spring. We also did some equipment maintenance. We have also been plugging away at the Big Hollow Interceptor inspection as time allows.

(A)CONSTRUCTION & (B) I/I INSPECTION: (A)(We TV'd 0 ua/0 fta feet of mainline and inspected 0 ua/0 fta MH's .) (B)Tested/Grouted – (MH's grouted ua 0 fta 0 /Joints tested ua 0 fta 0 /grouted ua 0 fta 0/) (Grout used 0.0/Gal.). Estimated I/I-flow decreased (0gpd/= 0 EDU's). We are continuing to monitor flow meters in the service area.

LIFT STATION MAINTENANCE:

Routine maintenance and general housekeeping was completed and all stations are reported to be operating normally. We completed oil changes at all of the stations. We installed new lifting chains at 4 stations. We also installed a new battery on the Ghaner#2 Gen-Set and worked on telemetry at Ghaner#1. One E-1 pump was also rebuilt and put on the shelf.

INSPECTION: Provisional As-builts Approved: Stearns Crossing, Phase 7, Thompson Place,(Habitat)

Mainline Construction:

- a. Patton Town Center – Construction is approximately 80% complete.
- b. Village @ PSU, Phases 6,7&8 – Construction is complete. We are waiting for As-builts.

New Connections:

a. Single-Family Residential	11	c. Commercial	1
b. Multi-Family Residential	1	d. Industrial	0
		TOTAL	13

PA One-Calls Responded to 11/1-30/08: 160

7.6 Engineer's Report

The following comments are as presented to the Board in the written report prepared by the Consulting Engineer.

Stage 8 Additions and Modifications Construction Phase (Transmission Main Phase IA)

HRG is awaiting notification of final closeout of the Contract via Settlement Agreement. Upon receipt of the Contractor's markup of Contract Documents, HRG will prepare the final Record Drawings.

Electronic Operations and Maintenance Manual

HRG is awaiting notification of final closeout of the Contract via Settlement Agreement. Upon receipt of the Contractor's markup of Contract Documents, HRG will prepare the final Record Drawings.

Energy Production Feasibility Study

HRG has compiled information on similar projects and has begun to calculate expected gas production and energy values from a variety of sources in and around the Centre Region. HRG is awaiting the first submissions of equipment quotations for the anaerobic digestion equipment and tankage.

Big Hollow Interceptor Rehabilitation

HRG is underway on preliminary design activities for the Big Hollow Interceptor Rehabilitation, and has completed the revised field survey for the forcemain alignment and pump station site. Draft Pump Station layout plans are under development, along with Building Elevations for

review by the Pennsylvania State University.

Additional items include the preparation of the Unified Environmental Report, development of Water Quality Management Permit Application and Highway Occupancy Permit Application. HRG submitted a Highway Occupancy Permit for the SR 322 Crossing of the Forcemain and is awaiting direction on the Act 537 Special Study Planning.

Wetlands Evaluation and Sketch Plan

HRG and UAJA Staff have completed the first grant application (National Wildlife Service-Chesapeake Bay Improvement) and are evaluating further grant programs. A second grant for Environmental Education is due December 12, 2008 and has been prepared for submission. HRG is awaiting word on whether UAJA has been short-listed for the NWS/Chesapeake Bay Improvement Program).

Compost Alternative Feedstock and Optimization

HRG has developed an alternative mix design utilizing wood chips and is assisting the Authority in preparing a pilot test for the new mix design. If successful, HRG will assist the Authority in equipment selection and installation.

Linn-Allen Backlot Sewer Project

HRG is awaiting the completion of construction and will then conduct field surveys to produce Record Drawings for the Authority's use.

Western Patton – Valley Vista Interceptor

HRG has completed the final construction documents for UAJA's use and developing ROW Plats for the Solicitor's use. Per the PA DEP's request, HRG is preparing a Component 3 Planning Module for the Improvements to the Valley Vista Interceptor. Upon submission of the Planning Module, HRG will submit the Water Quality Management Permit Application to the PA DEP.

Reuse Water Quality Assurance – Quality Control Plan

HRG is working with UAJA Staff to complete a Quality Assurance – Quality Control Plan for the operation and testing of the Advanced Water Treatment Facility. HRG anticipates completion of a draft plan within the next 30 days.

Shiloh Road Reuse Distribution Expansion

HRG has submitted a Highway Occupancy Permit Application to PENNDOT for the Shiloh Road Reuse Distribution Expansion and is awaiting approval or comments.

7.7 Executive Director's Report

The following item was presented to the Board in the written report prepared by Cory Miller, Executive Director.

Hawbaker Tank

Mr. Miller informed the Board that Mr. Hawbaker is working on a proposal for moving the tank and leasing it for a period of time. This proposal should be available at the Board meeting in January 2009. If there are any members interested, Mr. Hawbaker would like to meet and go

over the tank issue. Mr. Dietz, Lapinski, Schmalz and Ms. Barnes stated that they would accompany Mr. Miller to meet with Mr. Hawbaker.

8. Other Business

9. Adjournment

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

UNIVERSITY AREA JOINT AUTHORITY



BRIAN DEMPSEY
Secretary